



Allen County Regional Transit Authority
Board of Trustees Meeting
August 5, 2025

The Allen County Regional Transit Authority Board of Trustees met on **August 5, 2025 @ 12:00 p.m.** in the Allen County Regional Transit Conference Room, 200 East High Street, Suite 1-B, Lima, Ohio. Proper public notice was given in advance of the meeting. Mr. Moening, ACRTA Board President, conducted the meeting.

PRESENT: Robert Moening, President
Brad Taylor
Daniel Kimmet
Precious Grundy
Richard Schroeder
Jack DeWitt

STAFF: Brian Wildermuth, Executive Director - Operations
Teresa Brown, Secretary/Treasurer

CONTRACTORS: None

LACRPC: Megan Kinnear, Public Outreach and Community
Program Planner

ABSENT: Scott Cockerell

CITIZENS: Stacey Meyers Cook, WLIO

Minutes:

1. Roll Call

Mr. Moening called the meeting to order at approximately 12:00 p.m. Ms. Brown took roll call. A quorum of the Board was present.

2. Approval of Agenda

Mr. Taylor made a motion to approve the agenda. Ms. Grundy seconded the motion. The motion carried unanimously.

3. Approval of Previous Minutes

Mr. Schroeder made a motion to approve the June 10, 2025 Board Meeting Minutes, once the person presiding was corrected. Mr. Kimmet seconded the motion. The motion carried unanimously.

4. Citizens Comments

None

5. Secretary/Treasurer's Report

Ms. Brown presented June's financials, including a summary of profit and loss, YTD comparison to budget, detailed profit and loss prior year comparison, and balance sheet.

A Cash Receipts Journal and a Cash Disbursements Journal were also included. Revenue is up and expenses were under budget, with a net gain for the YTD. The Single Audit for 2024 is coming back with no findings and the NTD report was completed.

Mr. Taylor made a motion to accept the Secretary/Treasurer's report. Mr. DeWitt seconded the motion. The motion carried unanimously.

6. Action Items and ED Report

Ridership was up 4,276 rides from last month and up 1,858 from the same time last year. The Star Spangled Spectacular and day care trips are part of the increase; fixed route ridership has gone up also.

AAA3 has stopped using ACRTA to provide transportation services due to an ODOT ruling on their funding sources. It will be a loss of approximately 1,200 rides and \$20,000 per year.

During September or October's Board Meeting we will take a tour of the bus garage. They are currently moving the shelves and supplies from one side of the garage to the other to get the floor done. Enzo's will be moving the last three arches on the bus wash back to install a dryer. Hume/Charles will be here later today or tomorrow to start tearing out the concrete down there, and JF Petroleum should be on site the 18th. Once the concrete is torn out we will be unable to fuel here for the next 45 – 60 days. The vehicles will fuel at the County Engineer's office during that time, then they will take their pumps down for repair and fuel here when we are up.

The concrete at the Administration Building/Transfer Station started to be torn out yesterday, they will start pouring today. Most of the pouring should be done by Thursday. They will then work around the canopy, which was discovered to not have footers other than the island. They will build it up to compensate for this. There is no set date for the generator installation, but SEI came in to run their electric lines while the concrete was torn out.

Megan Kinnear from LACRPC explained the premise of the Baby on Board program. Partner agencies will be supplied with bus passes to hand out to expectant mothers and families with children up to age 2 to assist them with transportation. Initial partners are Lima Memorial Hospital, Mercy Health/St. Rita's, and Heartbeat of Lima.

Representatives from Van Wert County approached ACRTA about how to start transportation services over there. They decided it was too big of a scope for them and reached back out to see if ACRTA could provide the services. ODOT likes expansion and collaboration projects. It would start with a planning phase, then running one or two vans after the first of the year, then the addition of a fixed route in summer of 2026. The fixed route would meet up with the Delphos bus, as half of Delphos is in Allen County and half is in Van Wert County. This would assist Allen County and Van Wert employers in getting more people to their job sites.

ODOT has a competitive grant open that ACRTA would like to apply for, the application would be for operating funds for the project and capital funds for new vehicles for the project.

Mr. Schroeder made a motion to approve making Teresa Brown the Entity Administrator for SAM and Grants.gov., retroactive to July 11th. Ms. Grundy seconded the motion. The motion carried unanimously.

Mr. Taylor made a motion to approve Resolution 25-2: Purchase of Five 35' Buses from the Tank contract, pending federal funding approval through the FTA FY 2025 Grants for Buses and Bus Facilities Competitive Program. Mr. Kimmet seconded the motion. The motion carried unanimously.

Ms. Grundy made a motion to approve Resolution 25-3: Route Expansion to Van Wert County. Mr. Taylor seconded the motion. The motion carried unanimously.

7. Discussion Items

None.

8. RPC Updates

Megan Kinnear has been even busier with social media posts for ACRTA. She has also done presentations at the Senior Centers in Lima and Bluffton on safe driving and has taken brochures and route maps for them as another safe option. She presented them with the trip planner and showed the How to Ride videos and brochures as well. Megan made a flyer to pass out at day cares and a post on the ACRTA Facebook promoting the trolley rides on the Lima Loop. A business in Delphos was having issues with residents who were getting on the bus leaving bikes and trash around, she was able to get a donor for a bike rack, provide a trash can and worked with us to move the bus stop slightly. This resulted in a better location for the bus stop.

9. Executive Session

Mr. Moening made a motion to move to Executive Session to consider the investigation of charges or complaints against a public employee. Mr. Schroeder seconded the motion.

Roll Call vote: Mr. Taylor – yes, Mr. Schroeder – yes, Mr. Moening – yes, Ms. Grundy – yes, Mr. Kimmet – yes, Mr. DeWitt – yes.

Ms. Brown, Mrs. Kinnear, and Ms. Cook left the meeting at approximately 1:23.

Mr. Wildermuth left the meeting at approximately 1:24 p.m.

Roll Call to return: Mr. Taylor – yes, Mr. Schroeder – yes, Mr. Moening – yes, Ms. Grundy – yes, Mr. Kimmet – yes, Mr. DeWitt – yes.

The meeting was back on record at approximately 1:34 p.m. Ms. Brown and Mr. Wildermuth returned to the meeting. No action was taken at this time.

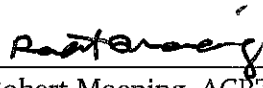
10. Adjourn

Mr. Taylor made a motion to adjourn. Mr. Kimmet seconded the motion. The motion carried unanimously. The meeting was adjourned at approximately 1:35 p.m.

Submitted: _____



Teresa Brown, Secretary/Treasurer

Approved: 
Robert Moening, ACRTA Board President