



Allen County Regional Transit Authority  
Board of Trustees Meeting  
February 04, 2025

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The Allen County Regional Transit Authority Board of Trustees met on **February 04, 2025 @ 12:00 p.m.** in the Allen County Regional Transit Conference Room, 200 East High Street, Suite 1-B, Lima, Ohio. Proper public notice was given in advance of the meeting. Mr. Moening, ACRTA Board President, conducted the meeting.

**PRESENT:** Robert Moening, President  
Scott Cockerell, Vice-President  
Daniel Kimmet  
Precious Grundy

**STAFF:** Brian Wildermuth, Executive Director - Operations  
Teresa Brown, Secretary/Treasurer

**ABSENT:** Brad Taylor  
Richard Schroeder

**CONTRACTORS:** None

**LACRPC:** Rebecca Phillips, Finance Director

**CITIZENS:** Leann Unverferth, AAA3  
Joshua Onyemachi, Clemans Nelson

**Minutes:**

- 1. Roll Call**  
Mr. Moening called the meeting to order at approximately 12:00 p.m. Ms. Brown took roll call. A quorum of the Board was present.
- 2. Approval of Agenda**  
Mr. Cockerell made a motion to approve the agenda. Ms. Grundy seconded the motion. The motion carried unanimously.
- 3. Approval of Previous Minutes**  
Mr. Cockerell made a motion to approve the January 14th Board Meeting Minutes. Ms. Grundy seconded the motion. The motion carried unanimously.
- 4. Citizens Comments**  
None

**5. Secretary/Treasurer’s Report**

Ms. Brown presented December’s financials, including a summary of profit and loss, YTD comparison to budget, detailed profit and loss prior year comparison, and balance sheet.

A Cash Receipts Journal and a Cash Disbursements Journal were also included. Revenue is up and expenses were under budget, with a continued net gain for the YTD.

Ms. Grundy made a motion to accept the Secretary/Treasurer’s report. Mr. Cockerell seconded the motion. The motion carried unanimously.

**6. Action Items and ED Report**

Ridership was up 5 rides from last month and down 564 from the same time last year.

Enzo’s, the bus wash manufacturer, talked with the SEI, the electrical contractor, to see where everything stood as far as the wiring for the project. Enzo’s should be in on the 13<sup>th</sup> to start installation. The fuel tank and concrete work still look like it is set for the first week of April. Mr. Wildermuth met with SEI for the generator project to ensure everything will be lined up to happen when the concrete at the Transfer Station island is torn up for the City’s Central Street project.

The bid was sent out last week for the mechanics service truck.

Mr. Wildermuth also met with Gillig about ordering buses. There is currently funding for one bus in 2026 and there will be six buses past their useful life. The plan is to continue to search for funding to replace all six buses at once, before Gillig makes a model change in 2027.

**7. Discussion Items**

Mr. Moening asked to have it put on the record how sorry everyone is on the news of Joan Davis’s passing. She had been a loyal Board Member since 2012 and will be missed.

LeAnn Unverferth from AAA3 shared they are selling tickets for their Silver Birch Foundation Gala; the event will be held April 17<sup>th</sup> at the UNOH Event Center. AAA3 has a Mobility Navigator position open they are looking to fill.

**8. RPC Updates**

The Draft TIP was submitted to ODOT and is moving to the Public Participation phase. Once that is over the Final TIP will be submitted to ODOT for approval. When it is approved, the projects on the list will receive project dollars. Megan Kinnear at LACRPC has been working with ACRTA on social media posts and has been over to ride the buses. She is working on a video on “How to Ride” the buses.

**9. Executive Session**

Mr. Moening made a motion to move to Executive Session to consider the discipline or dismissal of a public employee pursuant to Section 121.22 G1 of the Ohio revised Code. Mr. Cockerell seconded the motion.

Roll Call vote: Mr. Kimmet – yes, Mr. Cockerell – yes, Mr. Moening – yes, Ms. Grundy – yes.

Ms. Brown, Mr. Wildermuth, Ms. Phillips and Ms. Unverferth left the meeting at approximately 12:17 p.m. and Mr. Onyemachi entered the meeting.

Roll Call to return: Mr. Kimmet– yes, Mr. Cockerell – yes, Mr. Moening – yes, Ms. Grundy – yes.

The meeting was back on record at approximately 12:31 p.m. Mr. Wildermuth and Ms. Brown returned to the meeting. No action was taken at this time.

**10. Adjourn**

Mr. Cockerell made a motion to adjourn. Ms. Grundy seconded the motion. The motion carried unanimously. The meeting was adjourned at approximately 12:32 p.m.

Submitted: \_\_\_\_\_  
Teresa Brown, Secretary/Treasurer

Approved: \_\_\_\_\_  
Robert Moening, ACRTA Board President