



Allen County Regional Transit Authority
Board of Trustees Meeting
January 14, 2025

The Allen County Regional Transit Authority Board of Trustees met on **January 14, 2025 @ 12:00 p.m.** in the Allen County Regional Transit Conference Room, 200 East High Street, Suite 1-B, Lima, Ohio. Proper public notice was given in advance of the meeting. Mr. Moening, ACRTA Board President, conducted the meeting.

PRESENT: Robert Moening, President
Scott Cockerell, Vice-President
Daniel Kimmet
Brad Taylor
Precious Grundy

STAFF: Brian Wildermuth, Executive Director - Operations
Teresa Brown, Secretary/Treasurer

ABSENT: Joan Davis
Richard Schroeder

CONTRACTORS: None

LACRPC: Rebecca Phillips, Finance Director

CITIZENS: Leann Unverferth, AAA₃
Patrick Hire, Clemans Nelson
Joshua Onyemachi, Clemans Nelson

Minutes:

1. Roll Call

Mr. Moening called the meeting to order at approximately 12:00 p.m. Ms. Brown took roll call. A quorum of the Board was present.

2. Approval of Agenda

Mr. Cockerell made a motion to approve the agenda. Ms. Grundy seconded the motion. The motion carried unanimously.

3. Approval of Previous Minutes

Mr. Cockerell made a motion to approve the December 11th Annual and Regular Board Meeting Minutes. Mr. Taylor seconded the motion. The motion carried unanimously.

4. Citizens Comments

None

5. Secretary/Treasurer's Report

Ms. Brown presented November's financials, including a summary of profit and loss, YTD comparison to budget, detailed profit and loss prior year comparison, and balance sheet. A Cash Receipts Journal and a Cash Disbursements Journal were also included. Revenue is up and expenses were under budget, with a continued net gain for the YTD.

Mr. Cockerell made a motion to accept the Secretary/Treasurer's report. Ms. Grundy seconded the motion. The motion carried unanimously.

6. Action Items and ED Report

Ridership was down 1,430 from last month and down 1,185 from the same time last year. The year-end total was down 1,219 from 2023. Since 2023 had such high ridership due to the fair concert numbers of 3,900, the numbers are still very good.

JF Petroleum provided a quote for a new unleaded tank. The previous quote will need redone since it already included replacing the top of the unleaded tank when the concrete gets torn out. The rest of the garage is coming along, Hume is working on the flooring and starting the work for the bus wash.

The TransLate Live device went live at the start of the year and has been working well so far. At least three passengers have used it and the dispatchers reported that it made communication much easier.

Mr. Taylor made a motion to approve the quote for the unleaded fuel tank. Mr. Cockerell seconded the motion. The motion carried unanimously.

Mr. Cockerell made a motion to approve Resolution 25-1 for the purchase of LTVs from the State Contract. Mr. Taylor seconded the motion. The motion carried unanimously.

Mr. Kimmet was sworn in for an unexpired term commencing from December 17, 2024, to November 14, 2027.

7. Discussion Items

None.

8. RPC Updates

Ms. Phillips handed out LACRPC's Winter 2025 Newsletter. There will be an Open House on the TIP/STIP (Transportation Improvement Program and Statewide Transportation Improvement Program) updates and the WORPO (West Central Ohio Rural Planning Organization) designation. The Open House will be held on April 1, 2025, from 2-6 pm in the ACRTA Conference room. Page 6 of the Newsletter highlights LACRPC and ACRTA Partnership Plans.

9. Executive Session

Mr. Moening made a motion to move to Executive Session to consider the discipline or dismissal of a public employee pursuant to Section 121.22 G1 of the Ohio revised Code. Mr. Cockerell seconded the motion.

Roll Call vote: Mr. Kimmet – yes, Mr. Cockerell – yes, Mr. Moening – yes, Ms. Grundy – yes, Mr. Taylor – yes.

Ms. Brown, Ms. Phillips and Ms. Unverferth left the meeting at approximately 12:31 p.m.

Mr. Hire and Mr. Onyemachi entered the meeting at approximately 12:31 p.m.

Mr. Wildermuth left the meeting at approximately 12:33 p.m.

Roll Call to return: Mr. Kimmet- yes, Mr. Cockerell - yes, Mr. Moening - yes, Ms. Grundy - yes, Mr. Taylor - yes.

The meeting was back on record at approximately 1:21p.m. Mr. Wildermuth and Ms. Brown returned to the meeting. No action was taken at this time.

10. Adjourn

Mr. Cockerell made a motion to adjourn. Mr. Kimmet seconded the motion. The motion carried unanimously. The meeting was adjourned at approximately 1:22 p.m.

Submitted: Teresa Brown
Teresa Brown, Secretary/Treasurer

Approved: Robert Moening
Robert Moening, ACRTA Board President