



Allen County Regional Transit Authority
Board of Trustees Meeting
October 8, 2024

The Allen County Regional Transit Authority Board of Trustees met on **October 8 2024 @ 12:00 p.m.** in the Allen County Regional Transit Conference Room, 200 East High Street, Suite 1-B, Lima, Ohio. Proper public notice was given in advance of the meeting. Mr. Moening, ACRTA Board President, conducted the meeting.

PRESENT: Robert Moening, President
Scott Cockerell, Vice-President
Richard Schroeder
Joan Davis
Precious Grundy

STAFF: Brian Wildermuth, Co-Executive Director
Karen Garland, Co-Executive Director
Teresa Brown, Secretary/Treasurer

ABSENT: Richard Bales
Brad Taylor

CONTRACTORS: None

LACRPC: Rebecca Phillips, Finance Director

CITIZENS: Leann Unverferth, AAA3

Minutes:

1. Roll Call

Mr. Moening called the meeting to order at approximately 11:59 p.m. Ms. Brown took roll call. A quorum of the Board was present.

2. Approval of Agenda

Mr. Cockerell made a motion to approve the agenda. Mr. Schroeder seconded the motion. The motion carried unanimously.

3. Approval of Previous Minutes

Mr. Cockerell made a motion to approve the September 10th Board Meeting Minutes. Ms. Davis seconded the motion. The motion carried unanimously.

4. Citizens Comments

None

5. Secretary/Treasurer's Report

Ms. Brown presented August's financials, including a summary of profit and loss YTD actual versus prior year, income statement YTD actual versus budget, detailed profit & loss, and balance sheet.

A Cash Receipts Journal and a Cash Disbursements Journal were also included. Revenue is up and expenses were under budget, with a net gain for the YTD.

Ms. Davis made a motion to accept the Secretary/Treasurer's report. Mr. Cockerell seconded the motion. The motion carried unanimously.

6. **Action Items and ED Report**

Ridership was down 1,251 from last month and down 414 from the same time last year.

On September 30th three routes changed slightly. They seem to be going well and there have been no complaints. A new school transportation was started for Heir Force Academy. It will run two days, three weeks a month and one week will run three days.

A meeting was held with Mayor Smith and other city personnel about a route for the new pool next year. The conclusion was the Eastgate route goes by there already and they will check with Ian Kohli to see if there can be a curb cut put in to make it easier for the bus to pull over there. The city will look into getting some kind of passes for the students that go to the pool.

The concrete tear out at the garage has now been moved to the week of the 21st, they are not sure what day it will start. The garage was supposed to be shut down this past weekend to do some electrical work but AEP's crews are down south restoring power, so they weren't able to be here to do the check off before bringing it back up. The concrete pour is tentatively scheduled for the week of November 11th.

On November 6th the Daughters of the American Revolution will be here to unveil the restored plaque from the garage. There will be a luncheon following.

The budget for 2025 will be started this week or next and the Lima Loop for next summer will be discussed at that time. It only ran for two months this year and it will likely be budgeted that way for next year.

The Closeout Letter for the Triennial Review was received. All the findings were fixed and closed before the due date.

The Anniversary Open House was a success. There was a continuous flow of people in and out and Senator JD Vance sent a representative with a Certificate of Recognition for 50 years of service.

7. **Discussion Items**

Stephanie Motter was promoted to be the Director of Aging and Disability Services and Leann Unverferth has been promoted to Mobility Manager. The 50th Anniversary Open House for AAA3 will be October 9th from 1:30 - 4:30 p.m.

Mr. Schroeder asked if the mechanics at the garage did any maintenance work on the vehicles for the schools as he had noticed some electric buses. ACRTA does not do any work on electric vehicles.

8. **RPC Updates**

The TIP (Transportation Improvement Program) Draft 2026 - 2029 was submitted. It does contain a small bus for ACRTA in 2028. Colleen at LACRPC is working with Mrs. Garland on it. Tara Reynolds-Bales resigned last month so they are looking for a new Director.

9. Executive Session

Mr. Cockerell made a motion to move to Executive Session to consider the investigation of charges or complaints against a public employee. Ms. Davis seconded the motion.

Roll Call vote: Mr. Schroeder – yes, Mr. Cockerell – yes, Mr. Moening – yes, Ms. Davis – yes, Ms. Grundy – yes.

Ms. Brown, Ms. Phillips and Ms. Unverferth left the meeting at approximately 12:20 p.m. Mr. Wildermuth and Mrs. Garland left the meeting at approximately 12:25 p.m.

The meeting was back on record at approximately 12:30 p.m. Mr. Wildermuth and Ms. Brown returned to the meeting. No action was taken at this time.

10. Adjourn

Mr. Schroeder made a motion to adjourn. Mr. Cockerell seconded the motion. The motion carried unanimously. The meeting was adjourned at approximately 12:32 p.m.

Submitted: Teresa Brown
Teresa Brown, Secretary/Treasurer

Approved: Robert Moening
Robert Moening, ACRTA Board President