



Allen County Regional Transit Authority  
Board of Trustees Meeting  
September 10, 2024

The Allen County Regional Transit Authority Board of Trustees met on **September 10 2024 @ 12:00 p.m.** in the Allen County Regional Transit Conference Room, 200 East High Street, Suite 1-B, Lima, Ohio. Proper public notice was given in advance of the meeting. Mr. Moening, ACRTA Board President, conducted the meeting.

**PRESENT:** Robert Moening, President  
Scott Cockerell, Vice-President  
Richard Schroeder  
Brad Taylor  
Joan Davis  
Precious Grundy

**STAFF:** Brian Wildermuth, Co-Executive Director  
Karen Garland, Co-Executive Director  
Teresa Brown, Secretary/Treasurer

**ABSENT:** Richard Bales

**CONTRACTORS:** None

**CITIZENS:** Leann Unverferth, AAA3

**LACRPC:** Rebecca Phillips, Finance Director

**Minutes:**

**1. Roll Call**

Mr. Moening called the meeting to order at approximately 12:00 p.m. Ms. Brown took roll call. A quorum of the Board was present.

**2. Approval of Agenda**

Mr. Cockerell made a motion to approve the agenda. Ms. Davis seconded the motion. The motion carried unanimously.

**3. Approval of Previous Minutes**

Mr. Cockerell made a motion to approve the July 13th Board Meeting Minutes. Mr. Schroeder seconded the motion. The motion carried unanimously.

**4. Citizens Comments**

None

**5. Secretary/Treasurer's Report**

Ms. Brown presented July's financials, including a summary of profit and loss YTD actual versus prior year, income statement YTD actual versus budget, detailed profit & loss, and balance sheet.

A Cash Receipts Journal and a Cash Disbursements Journal were also included. Revenue is up and expenses were under budget, with a net gain for the YTD.

Mr. Schroeder made a motion to accept the Secretary/Treasurer's report. Ms. Davis seconded the motion. The motion carried unanimously.

**6. Action Items and ED Report**

Ridership was up 939 from last month and down 4,091 from the same time last year. The Lima Loop ran through the end of August and will run one day in September. The numbers were okay for the year and the route will be discussed when making the budget this year.

On September 30<sup>th</sup> three routes will change slightly. The West North will start going through the UNOH campus instead of crossing Cable Rd. There have been discussions with the area schools about having College Student bus passes. They would cost more than the current student passes but less than an adult pass.

J.F. Petroleum is getting everything ready to do the pumps and tank when the concrete is already getting torn up. The concrete is scheduled to be torn out the week of September 23<sup>rd</sup>. The fuel items will be ready to install the week of September 30<sup>th</sup>. The final designs were sent to the electrical people this morning so they will be ready to do hook ups for the new dispensers also.

ODOT awarded us funds for building generators. The garage one will get installed while the concrete is torn up so they can run the conduit and everything for the wiring at the same time. The other two will be installed next year when the city is working on Central. We will use the city parking lot behind us when they tear up the street where we normally pull in at. While we cannot pull into the terminal, the concrete for the canopy and the building generators will be done.

September 30<sup>th</sup> is the 50<sup>th</sup> Anniversary celebration. There will be free rides, giveaways, refreshments, etc.

On November 6<sup>th</sup>, the Daughters of the American Revolution (DAR) will be here to rededicate the plaque for the garage wall. Pictures of the restored plaques were included in the Board Packet. There will be a luncheon in the conference room afterwards. The news should be here, and the County Commissioners may attend.

The Letter of Intent for 2026 ODOT funds was submitted. We are working on the budget for those funds and what we may ask for.

Precious Grundy was sworn in for the unexpired term commencing from August 29, 2024, to October 14, 2026.

**7. Discussion Items**

Mr. Schroeder wished to recognize that Judge Payne was in attendance at the Board Meeting.

AAA3 has the 2023 – 2027 Coordinated Transit Development Plan on their website. It has four goals to improve transit throughout the region and they are talking about setting up subcommittees to focus on

those goals. The next FACTS Coalition meeting will be on December 4<sup>th</sup>. The 50<sup>th</sup> Anniversary Open House for AAA3 will be October 9<sup>th</sup> from 1:30 – 4:30 p.m.

**8. RPC Updates**

The TIP (Transportation Improvement Program) 2026 – 2029 cycle has started. Colleen at LACRPC is working with Mrs. Garland on it and solicitations letters for projects have been sent out. The draft is due to ODOT in January and the final will be issued in April.

**9. Adjourn**

Mr. Cockerell made a motion to adjourn. Ms. Davis seconded the motion. The motion carried unanimously. The meeting was adjourned at approximately 12:18 p.m.

Submitted: Teresa Brown  
Teresa Brown, Secretary/Treasurer

Approved: Robert Moening  
Robert Moening, ACRTA Board President