



Allen County Regional Transit Authority  
Board of Trustees Meeting  
June 11, 2024

The Allen County Regional Transit Authority Board of Trustees met on June 11, 2024 @ **12:00 p.m.** in the Allen County Regional Transit Conference Room, 200 East High Street, Suite 1-B, Lima, Ohio. Proper public notice was given in advance of the meeting. Mr. Moening, ACRTA Board President, conducted the meeting.

PRESENT: Robert Moening, President  
Scott Cockerell, Vice-President  
Richard Schroeder  
Joan Davis

STAFF: Brian Wildermuth, Co-Executive Director  
Karen Garland, Co-Executive Director  
Teresa Brown, Secretary/Treasurer

ABSENT: Richard Bales  
Brad Taylor

CONTRACTORS: None

LACRPC: Rebecca Phillips, Finance Director

CITIZENS: None

**Minutes:**

**1. Roll Call**

Mr. Moening called the meeting to order at approximately 12:00 p.m. Ms. Brown took roll call. A quorum of the Board was present.

**2. Approval of Agenda**

Mr. Schroeder made a motion to approve the agenda. Mr. Cockerell seconded the motion. The motion carried unanimously.

**3. Approval of Previous Minutes**

Mr. Cockerell made a motion to approve the May 14th Board Meeting Minutes. Mr. Schroeder seconded the motion. The motion carried unanimously.

**4. Citizens Comments**

None

**5. Secretary/Treasurer's Report**

Ms. Brown presented April's financials, including a summary of profit and loss YTD actual versus prior year, income statement YTD actual versus budget, detailed profit & loss, and balance sheet. A Cash Receipts Journal and a Cash Disbursements Journal were also included. Revenue is up and expenses were under budget, with a net gain for the YTD.

Mr. Cockerell made a motion to accept the Secretary/Treasurer's report. Ms. Davis seconded the motion. The motion carried unanimously.

**6. Action Items and ED Report**

Ridership was down 587 from last month but up 581 from the same time last year. The schools have asked for contracts for the next school year.

The Lima Loop will be starting July 6<sup>th</sup> running from 9:20 am to 4:15 pm on Saturdays only. Two of the trolleys were just returned from having repairs. ACRTA will look at running additional days/times if the Civic Center or Ampitheater should request it.

The unleaded pump is still pumping extremely slow. One company bought out the other two existing ones in the area that worked on the pumps, and it now makes it more difficult to get the repairs in a timely manner. They know there is not a line issue and are working on getting the pump parts needed. We are still looking at getting two additional pumps installed if we could get everything lined up to purchase and install at the same time the concrete is getting torn up for the garage construction project.

A new service tech started at the garage. We are outsourcing some of the repairs until we can get more garage staff. W.W.Williams will be sending workers here for a couple of days and some vehicles will be going out to either Rush or Miller's.

Research on what other transit agencies and other local entities are paying for mechanics was sent out with the Board packet. One or two more mechanics and then one or two more service techs are still needed. The maintenance pay hasn't been adjusted for two years. Presented to the Board was a proposal to add additional pay to the maintenance scale, change the way the pay scale is presented, and shorten the amount of time it takes to get to the top out. Discussion followed on the maintenance pay proposal.

Mr. Cockerell made a motion to approve the Maintenance Pay Proposal. Mr. Schroeder seconded the motion. The motion carried unanimously.

ACRTA's 50<sup>th</sup> anniversary is September 30<sup>th</sup> of this year. There will be an open house, giveaways, free rides, etc. on that day.

**7. Discussion Items**

We have not heard back from the County Commissioners about a possible replacement for Mr. Olsson yet.

**8. RPC Updates**

The TDP (Transportation Development Plan) draft was approved in May. The Final is out for Public Comments and will be going to the Boards at LACRPC in a few weeks.

**9. Adjourn**

Mr. Cockerell made a motion to adjourn. Ms. Davis seconded the motion. The motion carried unanimously. The meeting was adjourned at approximately 12:55 p.m.

Submitted: Teresa Brown  
Teresa Brown, Secretary/Treasurer

Approved: Robert Moening  
Robert Moening, ACRTA Board President