

### Mansfield Oil questions:

1. Is the optional extension year mutual? **Yes**
2. Please provide the complete tabulations from the last bid. **Attached.**
3. Please provide a recent invoice and BOL.
4. The bid mentions that the fixed price shall be evaluated based on the NYMEX closing price on Dec 1st. The market does not close until 230pm, and this bid is due at 2pm. Can we use the NYMEX price at the time of submittal instead? **Yes**
5. Is the OPIS average requested based on day of delivery? **Yes**
6. Will the RTA guarantee the gallons at the time of lock in? **Yes**
7. Do any sites require a tank wagon truck to deliver, or will all be transport truck? **ACRTA uses transport truck, I did not get a response from other consortium members on this.**
8. Would the RTA remove the termination for convenience language for a fixed price lock in? **We cannot, it is a federally required clause.**
9. Is it required our bid be mailed, or can we solely fax our bid? **Bid packet must be mailed, Bid Forms are to be faxed.**
10. Can we mail everything except the price sheet, and then fax the pricing sheet? **Yes**
11. Will all the different entities lock in at a different time at a different price? Or do you want one price for all entities? **Previous years there have been different prices for different entities.**
12. Is the 45 cetane a requirement? **Not for ACRTA as we put additives in our diesel, not sure on the other entities.**
13. Which OPIS city should we price from? **Lima, OH**
14. What is the anticipated date to notify the vendor to lock the fixed price? **Anticipated for day of bid opening, Dec. 1 for ACRTA.**
15. Can our fixed price float with the NYMEX until notified to lock in? **If you mean between 2 and 2:30 on Dec. 1<sup>st</sup>, the answer is no. If you mean the entity does not lock in that same day and has prices faxed weekly, the answer is yes.**
16. If any entity does not use all the locked in gallons at the end of the term, will the county take financial responsibility to liquidate those gallons? **Each entity is responsible for their own gallons.**
17. **Marimor Industries is a private entity. Could you please provide the last 2 years of financials for Marimor? I have emailed their contact person to see if I can get them.**

### Petroleum Traders questions:

Our past records show your office hours to receive bid delivery via FedEx or UPS are 8 am to 4:30 pm. Is this still accurate? **Yes**

Have any addendums been released for this bid? **No.**

Will you again award within one (1) hour of the opening held at 2:00 pm on December 1st? If not, when do you plan to award? **Yes.**

Will you again send notification of the low bidder promptly by phone and/or email? Can we also receive a copy of the bid tabulations via email shortly after award? **Yes.**

Will you again guarantee/commit to using all gallons locked in? **Yes.**

Our past records show that a Veteran Owned Small Business does not qualify for the 2% DBE goal, and that the DBE requirement is just stating that the vendor will try to use a DBE if available. Is this still accurate? **Yes.**

A quick search of the ACRTA website's DBE plan lists an over the road moving company as the only certified DBE business in the area, although it looks as though this report may be from years ago. Do you know of any currently certified DBE fuel carriers in the Lima, OH area that we could reach out to for delivery services? **I found Apex Petroleum Corporation, based out of Largo, MD. I am assuming they have local locations since they are certified in Ohio. Phone 301-773-9009.**

#### **PARTICIPANT SPECIFIC QUESTIONS...**

##### **ACRTA only...**

Our records show you currently still have 40,960 gallons of gas and 7,546 gallons of diesel remaining on the current contract. We estimate that you will finish the diesel gallons but may not finish all of the gasoline gallons by the end of the current contract term. If you have excess gallons still to be used after December 31, 2023, what are your intentions? With this probable carryover of gallons, will you need to adjust your estimated gas usages for the new 2024 contract?

**We plan to carryover our gasoline gallons and would like to adjust our estimated gasoline gallons for 2024 down by 20,000 gallons.**

##### **Allen County Engineers only...**

Our records show you currently still have 7,074 gallons of diesel remaining on the current contract, with all firm gas gallons already completed. We estimate that you will also finish all of the diesel gallons by the end of the current contract term. If you happen to have excess diesel gallons still to be used after December 31, 2023, what are your intentions? It looks as though you have adjusted your estimated needs for the new 2024 contract term. Our estimates suggest these adjustments would keep you close to complete usage for the 2024 contract.

**Yes, it is our intention to carry over whatever diesel we don't use by 12/31/2023.**

##### **City of Lima Streets only...**

Our records show you currently still have 9,296 gallons of gas and 10,119 gallons of diesel remaining on the current contract. We estimate that you will finish the gas gallons but may not finish all of the diesel gallons by the end of the current contract term. If you have excess gallons still to be used after December 31, 2023, what are your intentions? It looks as though you have adjusted your estimated needs for the new 2024 contract term. Do you anticipate sticking with these adjusted usage estimates for the 2024 contract?

**We just ordered fuel this week. We anticipate we will utilize all of these gallons. In the event that we do not- could we move to utilities? We anticipate sticking with the figures provided for 2024.**

**City of Lima Utilities only...**

Our records show you have completely used up your firm gallons for both gasoline and diesel fuel. It looks as though you have adjusted your estimated needs for the new 2024 contract term. Our estimates suggest these adjustments would keep you at complete usage for the 2024 contract.

Correct.

**Shawnee Schools only...**

Our records show you currently still have 7,464 gallons of gas and 8,921 gallons of diesel remaining on the current contract. We estimate that you may not finish these gallons by the end of the current contract term. If you have excess gallons still to be used after December 31, 2023, what are your intentions? It looks as though you have significantly reduced your estimated needs for the new 2024 contract term. Do you anticipate sticking with these reduced usage estimates for the 2024 contract?

I am placing a request today for 5000 gallons of diesel and gasoline, hopefully, before Christmas, we can top it off and come close to finishing the balance we have left.

In regards to the usage for next year, let/s change the diesel to 33000 gallons and gasoline to 15000

thanks

mike

**Lima City Schools only...**

Our records show you currently still have 255 gallons of diesel remaining on the current contract. We estimate that you will finish these gallons by the end of the current contract term. If you have excess gallons still to be used after December 31, 2023, what are your intentions? It looks as though you have maintained your estimated needs for the new 2024 contract term. Our estimates suggest this would keep you close to complete usage for the 2024 contract.

**NO RESPONSE**

**Marimor Industries only...**

Our records show you currently still have 14,649 gallons of gas remaining on the current contract. We estimate that you may not finish all of the gasoline gallons by the end of the current contract term. If you have excess gallons still to be used after December 31, 2023, what are your intentions? It looks as though you have greatly reduced your estimated needs for the new 2024 contract term. Do you anticipate sticking with this reduced usage estimate for the 2024 contract?

**NO RESPONSE**

**Gladieux Energy questions:**

- *When will the bid be awarded and how will vendors be notified?*

**Bid will be awarded within an hour at bid opening at 2:00 p.m. EST, Friday, Dec. 1st. Vendors will be notified by email.**

- *When will bid tabulations be made available?*

**Shortly after award is made.**

- *Is there a way for vendors to listen to bid openings?*

**Bid opening is open for anyone to attend, if people would like to attend virtually I can do a GoToMeeting or there is a phone in the conference room we can put on speaker if anyone wants to listen in.**

- *Are common carriers considered subcontractors?*

**No.**

- *What is the average order size of each product type*  
**For ACRTA, it is 7000 gallons of gasoline and 5500 gallons of diesel.**
- *Are pumps required for delivery?*

**Not at the ACRTA facility, we have underground tanks. I can't speak for the other entities in the fuel consortium.**

- *Is there a requirement for which OPIS posting is used?*

**No but Lima is an OPIS city so is the preferred posting to be used.**

- *What are the terms of payment (Net 10, 30, 45)*

**We currently have Net 45 but Net 30 would also be acceptable.**

- *Can previous bid tabulations please be shared*

**Attached to this email.**

- *Who was this previously awarded to*

**Petroleum Trader Corporation**

- *Can invoice and BOL examples please be shared*

**Also attached to this email.**

## **Colonial Oil Industries, Inc. questions:**

1. Please provide bill of lading for all fuel grades on this solicitation. **Attached**
2. Please provide a current invoice for all fuel grades on this solicitation. **Attached**
3. Please provide tax exemptions / certificates. **Attached**
4. Please provide the tabulations for the current contract. **Attached**
5. Who is the current vendor? **Petroleum Traders**
6. Please provide all bid submission and contract documents from the last awarded bidder. **Attached**
7. Will bids be considered responsive if electronic signatures are used? (i.e. DocuSign) **Bid packets must be mailed in sealed envelopes clearly identified as bid packets.**
8. Or are wet signatures required for bids to be considered responsive? **Yes**
9. Are there any reporting requirements? If yes, please describe them. **No.**
10. We prefer to receive payment via ACH/bank draft. Will the RTA's payment only be via ACH/bank draft or by purchasing card or check only? **ACRTA uses checks only. The Ohio Auditor of State does not like us paying for non-payroll related items through ACH or bank draft.**
11. Can you please confirm there are no bonds (Bid, Performance or Payment) requirements for this solicitation? **Confirmed.**
12. Will the above ground tanks require the delivery truck to provide a pump for offloading? **ACRTA has below ground tanks, I cannot speak for the other entities.**

13. Can you please provide your payment terms (Net 30, 45, 60 etc.)? **Current is Net 45 but willing to do Net 30.**
14. Can RTA please confirm that there is a 2% DBE requirement for this solicitation? **DBE requirement is only that you will attempt to use DBE participation. Unfortunately, there is not many DBE contractors in our area.**
15. Please provide who the current vendor is using as their DBE to fulfil the goal requirement. **N/A**
16. Does RTA consider common carriers as subcontractors? **No.**
17. Is the one year renewal options based upon mutual agreement? **Yes.**
18. Are SDS to be provided with bid submission or upon award? **Upon award.**
19. Where can we get a list of DBE participants that qualify to meet this goal? **One is listed above.**
20. Do the DBE participants have to be from Lima, Ohio in general, or neither? **If you find one they do not have to be from Lima.**
21. Would the RTA consider extending the due date? **No.**