



Allen County Regional Transit Authority
Board of Trustees Meeting
August 08, 2023

The Allen County Regional Transit Authority Board of Trustees met on **August 8, 2023 @ 12:00 p.m.** in the Allen County Regional Transit Conference Room, 200 East High Street, Suite 1-B, Lima, Ohio. Proper public notice was given in advance of the meeting. Ms. Rex, ACRTA Board President, conducted the meeting.

PRESENT: Holly Rex, President
Rob Moening
Doug Olsson
Richard Schroeder

STAFF: Brian Wildermuth, Co-Executive Director
Karen Garland, Co-Executive Director
Teresa Brown, Secretary/Treasurer

ABSENT: Joan Davis

CONTRACTORS: None

LACRPC: Cody Doyle, Senior Planner

CITIZENS: Stefanie Motter, AAA3

Minutes:

1. Roll Call

Ms. Rex called the meeting to order at approximately 12:00 p.m. Ms. Brown took roll call. A quorum of the Board was present.

2. Approval of Agenda

Mr. Schroeder made a motion to approve the August agenda. Mr. Olsson seconded the motion. The motion carried unanimously.

3. Approval of Previous Minutes

Mr. Cockerell made a motion to approve the June 13, 2023, Board meeting minutes. Mr. Moening seconded the motion. The motion carried unanimously.

4. Citizens Comments

None.

5. Secretary/Treasurer's Report

Ms. Brown presented June and July's financials, including a summary profit and loss YTD actual versus prior year, income statement YTD actual versus budget, detailed profit & loss, and balance sheet for each month. A Cash Receipts Journal and a Cash Disbursements Journal were also included. Revenue is up and expenses remain under budget, with a net gain for the YTD.

Mr. Cockerell made a motion to accept the Secretary/Treasurer's report. Mr. Olsson seconded the motion. The motion carried unanimously.

6. Action Items and ED Report

June ridership was down some with the schools being out and the daycare trips starting later in the month. July the Fixed Route and Demand Response were down but were offset by the special events totaling 4,447 rides.

The garage expansion project is proceeding but Hume is waiting for the final permits. The water pressure did not end up needing to be raised but Beam is still waiting to see if the sprinkler system will be needed. Mr. Schroeder asked if the firewall will still be needed if the sprinkler system is required, Mr. Beam will be asked about it. The pipes are currently 4 inch, and the city wants there to be 6 inch pipes.

Mr. Olsson made a motion to approve up to \$120,000 expenditure for a sprinkler system if it is required. Mr. Moening seconded the motion. The motion carried unanimously.

Ecolane is running trials on the Mobile App and it looks promising so far. It will be too much work to tie the app to each bus and driver as they switch around. They are currently putting the pricing in the app and there is a Zoom meeting scheduled for the upcoming week. If all the issues with the vans are fixed by early August the plan is to go live in September or October.

The Lima Loop trolley started running with an average of 15 passengers a day. There were 94 total riders for the Amphitheater opening weekend. The ridership will vary depending on what events are going on in Downtown Lima.

The far parking lot striping is done and they were able to get 80 spots instead of 60, in addition to the CDL training area.

Transign was awarded their SAM registration and fixed the pronunciation of Lima. They will be here to start installation the week of the 14th. Mr. Schroeder asked if the enunciators will have a second language on them. There is the ability to add it later if we decided to do so.

ACRTA was not awarded any of the \$5,000,000 for vehicles we applied for in the RAISE grant, all of the money was awarded to large construction projects. Mrs. Garland will be on a follow-up call to see what could be done to improve the chances of being awarded the funds next time, there should be an application open in November.

The SFY 2024 OTP2 grant awards have not been announced yet. ACRTA applied for \$3,000,000 total funds. ODOT has had some turnover that has made the announcement get pushed out.

The grant application for the SFY2025 OPT2 is currently open and due by September 11th. ACRTA may request vehicles in addition to operating funds and preventative maintenance, it will depend on what vehicles are available on State Contract.

Mrs. Garland met with Mrs. Reynold-Bales from LACRPC on the possibility of sharing the cost of an IT person. More research on the cost effectiveness will be done before anything further is brought to the Board.

Mr. Cockerell made a motion to approve Resolution 23-2 authorizing ODOT SFY2025 grant applications. Mr. Olsson seconded the motion. The motion carried unanimously.

ACRTA's 2023 Federal Apportionment was added to by ODOT funds and went from \$1,336,742 to \$1,819,737.

7. Discussion Items

Mr. Cockerell asked if there was a replacement for Mr. Parker's open position on the Board. Ms. Rex has talked to County Commissioner Ms. Seibert and the Commissioners are interviewing people for his spot and to fill Ms. Rex's spot upon her upcoming retirement from the Board.

8. RPC Updates

The comment period for the Long Range Plan has closed. It will go to the TCC on August 17th where a Resolution should be passed to approve it and it will then be submitted to ODOT. Mrs. Shumaker is back temporarily in a contractor position and Mr. Mazur has re-retired.

9. Adjourn

Mr. Cockerell made a motion to adjourn. Mr. Schroeder seconded the motion. The motion carried unanimously. The meeting was adjourned at approximately 12:29 p.m.

The next board meeting will be September 12th, 2023, at 12:00 p.m. in the ACRTA Conference Room.

Submitted: Teresa Brown
Teresa Brown, Secretary/Treasurer

Approved: Holly Rex
Holly Rex, ACRTA Board President