



Allen County Regional Transit Authority
Board of Trustees Meeting
May 09, 2023

The Allen County Regional Transit Authority Board of Trustees met on **May 09, 2023 @ 12:00 p.m.** in the Allen County Regional Transit Conference Room, 200 East High Street, Suite 1-B, Lima, Ohio. Proper public notice was given in advance of the meeting. Ms. Rex, ACRTA Board President, conducted the meeting.

PRESENT: Holly Rex, President
Doug Olsson
Joan Davis
Scott Cockerell
Rob Moening
Richard Schroeder

STAFF: Brian Wildermuth, Co-Executive Director
Karen Garland, Co-Executive Director
Teresa Brown, Secretary/Treasurer

CONTRACTORS: None

LACRPC: Brandon Casler, Finance Director

ABSENT: Joshua Parker, Vice-President

CITIZENS: Michelle Ramage, AAA₃
Stefanie Motter, AAA₃

Minutes:

1. Roll Call

Ms. Rex called the meeting to order at approximately 12:00 p.m. Ms. Brown took roll call. A quorum of the Board was present.

2. Approval of Agenda

Mr. Schroeder made a motion to approve the agenda. Mr. Moening seconded the motion. The motion carried unanimously.

3. Approval of Previous Minutes

Mr. Olsson made a motion to approve the March 14, 2023, Board meeting minutes. Ms. Davis seconded the motion. The motion carried unanimously.

4. Citizens Comments

None.

5. Secretary/Treasurer's Report

Ms. Brown presented February's and March's financials, including a summary profit and loss YTD actual versus prior year, income statement YTD actual versus budget, detailed profit & loss, and balance sheet

for both months. A Cash Receipts Journal and a Cash Disbursements Journal were also included. Revenue is up and expenses remain under budget, with a net gain for the YTD.

Mr. Cockerell made a motion to accept the February Secretary/Treasurer's report. Mr. Olsson seconded the motion. The motion carried unanimously.

Mr. Olsson made a motion to accept the March Secretary/Treasurer's report. Ms. Davis seconded the motion. The motion carried unanimously.

6. Action Items and ED Report

March ridership was up from February by over 2,200 rides and up from the previous March by over 1,200 rides. April ridership was down from March but up from last April. During April there were some weather-related cancellations and most of the schools had a spring break. Trips are almost fully booked for the summer with day camps, day care trips, etc.

The garage expansion project bid advertisement has run in the paper twice now and will run again this Friday. The projected cost is 2.1 million. There is 1.6 million currently on grants for the project and more OTP2 funds are being applied to for it. Five contractors have contacted Mr. Beam so far for bid packets and four of them are planning to bid.

The Ecolane Mobile App is progressing with bi-weekly meetings. Go-live date is still expected for early July.

The Ampitheater is having the grand opening weekend starting August 3rd with three days of scheduled concerts. The city has identified 700 parking spots people can utilize to attend the events, so one of the trolleys for the Lima Loop will be going past those while the other trolley runs the Lima Loop route. The Lima Loop trolley will start running Saturdays in July and after the Ampitheater opening will run Friday evenings and all-day Saturdays, and for special events. For the 2024 season the plan is to operate the Loop from late May until late November on Friday evenings, all day Saturdays and for special events. The Lima Loop trolleys will be free of charge for at least the first year.

The annual Resolution for ODOT grants is ready for approval today. ACRTA is applying for 3.06 million on the OTP2 grant. Some will be for 50/50 operating funds. 1.4 million will be asked for to cover the majority of the rest of the garage expansion. The current funding is at 100% but additional funds will more than likely be 80/20. Operating funds for new routes are eligible, so the plan is to apply for coverage for the Lima Loop. Preventative Maintenance will also be asked for.

Mrs. Garland and Mr. Wildermuth attended an OPT2 update at ODOT and ODOT specifically said that ACRTA needed to apply for funds since we are one of the entities that have local matching funds. ODOT is pulling unobligated 2016/2017/2018 funds of up to 40 million back from agencies and letting other agencies that have the matching funds apply for them.

A new ODOT grant is the Ohio Workforce Mobility Partnership Program, applications are due in June and those funds may be applied for also. More study needs to be done into the specifics of the grant.

Ms. Davis made a motion to accept Resolution 23-2 authorizing the application of ODOT SFY 2024 grants. Mr. Olsson seconded the motion. The motion carried unanimously.

7. Discussion Items

AAA3 representatives reported that the Coordinated Transportation Plan is done, and the Commissioners have approved it. The Passport Waiver is removing non-emergency medical transportation so AAA3 is coordinating with JFS to get the 400 – 500 people affected to their appointments.

8. RPC Updates

LACRPC has been very busy updating plans. The Transportation Improvement Plan 24 –27 has been submitted to ODOT and work has begun on the 2047 Long Range Transportation Plan. Meetings have been held with area Townships and Villages to see what their needs are. The RTPO is up and running and will cover the seven counties around Allen County. The new Executive Director, Tara Reynold-Bales, is getting acclimated to her role. The bid for the building renovation will be out by the end of May.

9. Adjourn

Mr. Cockerell made a motion to adjourn. Mr. Olsson seconded the motion. The motion carried unanimously. The meeting was adjourned at approximately 12:28 p.m.

The next board meeting will be June 13th, 2023, at 12:00 p.m. in the ACRTA Conference Room.

Submitted: Teresa Brown
Teresa Brown, Secretary/Treasurer

Approved: Holly Rex
Holly Rex, ACRTA Board President