



Allen County Regional Transit Authority  
Board of Trustees Meeting  
November 15, 2022

The Allen County Regional Transit Authority Board of Trustees met on November 15, 2022 @ 12:00 p.m. in the Allen County Regional Transit Conference Room, 200 East High Street, Suite 1-B, Lima, Ohio. Proper public notice was given in advance of the meeting. Ms. Rex, ACRTA Board President, conducted the meeting.

PRESENT: Holly Rex, President  
Scott Cockerell  
Joan Davis  
Richard Schroeder  
Rob Moening

STAFF: Brian Wildermuth, Co-Executive Director  
Karen Garland, Co-Executive Director  
Teresa Brown, Secretary/Treasurer

CONTRACTORS: None

LACRPC: Brandon Casler, Finance Administrator

ABSENT: Doug Olsson  
Joshua Parker, Vice-President

CITIZENS: Stephanie Motter, AAA<sub>3</sub>  
Rob Hecht, Big Medicine, LLC

**Minutes:**

**1. Roll Call**

Ms. Rex called the meeting to order at approximately 12:00 p.m. Ms. Brown took roll call. A quorum of the Board was present.

**2. Approval of Agenda**

Ms. Davis made a motion to approve the revised agenda. Mr. Schroeder seconded the motion. The motion carried unanimously.

**3. Approval of Previous Minutes**

Mr. Schroeder made a motion to approve the October 11, 2022, Board meeting minutes. Ms. Davis seconded the motion. The motion carried unanimously.

**4. Citizens Comments**

None.

**5. Secretary/Treasurer's Report**

Ms. Brown presented September's financials, including a summary profit and loss YTD actual versus prior year, income statement YTD actual versus budget, detailed profit & loss, and balance sheet for September 2022. A Cash Receipts Journal and a Cash Disbursements Journal were also included. Revenue is up and expenses remain under budget, with a net gain for the YTD.

Mr. Cockerell made a motion to accept the Secretary/Treasurer's report. Mr. Moening seconded the motion. The motion carried unanimously.

## **6. Action Items and ED Report**

Ridership was good again; we were down a little from last month but up from this time last year. The Delphos Route had a decent increase. It was the first full month of Microtransit. Without a lot of advertisement, we had 65 riders, in September of 2021 we had 110 riders running full routes. We are on pace to surpass last year's fixed route ridership and have already surpassed what we did last year in Uplift.

We have met with the city and some of the restaurants/bars on where they would like to see the Lima Loop go. The amphitheater may be done by July of next year rather than the projected October finish, which will not affect what we are doing as we planned on starting the trolley service in June anyway.

The parking lot itself is complete. They will be planting some trees as soon as they come in and the gate was the wrong size, so it is being remade. We have an agreement with the Barr Apartments to start billing them in December for the spots they use on the Union Street side.

We had a phone meeting with Mr. Beam last week and the design team is meeting today. Mr. Beam should be calling after that to get us something for the December Board Meeting.

We have one estimate so far to wrap the buses we received from Dayton. A place in Toledo that does the buses for Tarta may be able to do them, we are waiting for a quote. The total cost is looking like it will be under the \$25,000 threshold. The plan is to wrap one bus with the American flag, similar to the existing flag bus, and possibly wrap another with the landmarks from local cities we travel to or logos from the local schools. The buses will more than likely get wrapped in January.

We have one quote in for blacktopping the 311 property and are waiting on two more. We are also waiting on fencing quotes. The parking lot section came in at \$66,000 and the alley section for \$27,000. We had them break it out in case we do not vacate the alleys and request that the city pay for part of that portion.

Mr. Metzger with the Chamber of Commerce reached out to us for copies of historical pictures for their upcoming 135<sup>th</sup> anniversary celebration. Four staff will attend the event. Mr. Metzger also expressed admiration for the parking lot and what it does for the look of downtown Lima.

Ian Kohli with the city let us know about a possible collaborative grant through DOT that we could partner with the city on. We will bring more information on this when we have it.

Thom Mazur is back at LACRPC short-term, we are meeting with him tomorrow afternoon to make sure we have everything in the TIP/STIP that we need and if there is any funding we can apply for.

Mr. Moening made a motion to accept the 2023 Budget. Mr. Cockerell seconded the motion. The motion carried unanimously.



Mr. Moening was sworn in for a new three-year term, commencing from November 17, 2022, to November 16, 2025.

**7. Discussion Items**

None.

**8. RPC Updates**

Mr. Casler said they are working on the Long-Range Plan and the TDP. Thom Mazur is back at the agency short-term, working 20 hours a week while they search for a new Director. They are tearing the front of their building off to do some restoration work.

**9. Executive Session**

Mr. Cockerell made a motion to move to Executive Session for the purpose of discussing the wages of public employees. Ms. Davis seconded the motion.

Roll Call: Richard – yes, Holly – yes, Joan – yes, Scott – yes, Rob – yes.

Mr. Wildermuth, Mrs. Garland, Ms. Brown, Mr. Casler, Ms. Motter and Mr. Hecht left the meeting at approximately 12:31 p.m.

Mr. Schroeder made a motion to return from Executive Session. Mr. Cockerell seconded the motion.

Roll Call: Richard – yes, Holly – yes, Joan – yes, Scott – yes, Rob – yes.

Meeting resumed at approximately 12:41 p.m. Ms. Brown, Mrs. Garland, and Mr. Wildermuth rejoined the meeting.

No decision was made on the wages of public employees. A decision is deferred until the December meeting.

**10. Adjourn**

Mr. Olsson made a motion to adjourn. Mr. Moening seconded the motion. The motion carried unanimously. The meeting was adjourned at approximately 12:45 p.m.

The next board meeting will be December 13th, 2022, at 11:55 p.m. in the ACRTA Conference Room.

Submitted: Teresa Brown  
Teresa Brown, Secretary/Treasurer

Approved: Holly Rex  
Holly Rex, ACRTA Board President