



Allen County Regional Transit Authority
Board of Trustees Meeting
October 11, 2022

The Allen County Regional Transit Authority Board of Trustees met on October 11, 2022 @ 12:00 p.m. in the Allen County Regional Transit Conference Room, 200 East High Street, Suite 1-B, Lima, Ohio. Proper public notice was given in advance of the meeting. Ms. Rex, ACRTA Board President, conducted the meeting.

PRESENT: Holly Rex, President
Joshua Parker, Vice President
Joan Davis
Doug Olsson
Rob Moening
Richard Schroeder

STAFF: Brian Wildermuth, Co-Executive Director
Karen Garland, Co-Executive Director
Teresa Brown, Secretary/Treasurer

CONTRACTORS: None

LACRPC: Brandon Casler, Finance Administrator

ABSENT: Scott Cockerell

CITIZENS: None

Minutes:

1. Roll Call

Ms. Rex called the meeting to order at approximately 12:00 p.m. Ms. Brown took roll call. A quorum of the Board was present.

2. Approval of Agenda

Ms. Davis made a motion to approve the agenda. Mr. Parker seconded the motion. The motion carried unanimously.

3. Approval of Previous Minutes

Mr. Schroeder made a motion to approve the September 13, 2022, Board meeting minutes. Mr. Olsson seconded the motion. The motion carried unanimously.

4. Citizens Comments

None.

5. Secretary/Treasurer's Report

Ms. Brown presented August's financials, including a summary profit and loss YTD actual versus prior year, income statement YTD actual versus budget, detailed profit & loss, and balance sheet for August

2022. A Cash Receipts Journal and a Cash Disbursements Journal were also included. Revenue is up and expenses remain under budget, with a net gain for the YTD.

Ms. Davis made a motion to accept the Secretary/Treasurer's report. Mr. Moening seconded the motion. The motion carried unanimously.

6. Action Items and ED Report

Ridership was good again with almost 20,000 rides. ADA and school transports were up, and we were awarded a new contract with JFS for up to \$20,000 in trips.

There is a meeting scheduled for October 17th between Ms. Martin, the City Workforce & Small Business Coordinator; local restaurants, bars and the RTA to see how we can partner with everyone on the Lima Loop.

Microtransit started October 3rd and we have had riders every night so far.

The parking lot had a small hiccup last Thursday when their paver broke. They got it fixed and put the second coat on and should be putting lines down tomorrow. They ordered the gate to fit the driveway vs. going past it like it needs to so they are still working on redoing that. The lights that were not expected until November came early and are nice and bright.

Mr. Beam will hopefully have something on the garage expansion to bring to the Board by November, if not it will be December. He had hoped to possibly go out to bid by December, but it will more likely be January.

ACRTA acquired three buses for a great price from Dayton but can't pick them up until next week. They lease their tires, so they had to come up with the buyout price on the lease for us. The total cost will be \$5,241.69, and the buses themselves are free. We will put our decals on them, so they match the rest of the fleet. In the future we may be able to have Dayton do this for us, currently they are backed up doing their own.

Mr. Wildermuth has a tentative plan for the 311 properties. We take our new hires to Schoonover for driving practice but could use the parking lot at our own property. Currently there are a few vehicles stored down there in the buildings. Mr. Kohli from the City was out and went over the property and if we vacate the alleys we can blacktop the area and they would pay half for at least the alley sections. Federal funds cannot be used on this property so it would have to come from local money and/or reserves. If we blacktop it it can be used for training and for parking when the Downtown Ampitheater is done, and the Lima Loop would go right past it. If the Board is good with the idea quotes will be gotten for paving and fencing the property. Mr. Wildermuth was instructed to proceed with getting quotes for the property to bring back to the Board for further discussion.

7. Discussion Items

None.

8. RPC Updates

Mr. Casler said they have had some turnover at the agency and are working to fill positions. They are getting a Senior Planner for the RTPO to work with the seven-county area. They will also be partnering with Dayton's MPO to go from Harrod to Miami County.

9. Adjourn

Mr. Olsson made a motion to adjourn. Mr. Moening seconded the motion. The motion carried unanimously. The meeting was adjourned at approximately 12:19 p.m.

The next board meeting will be November 15th, 2022, at 12:00 p.m. in the ACRTA Conference Room.

Submitted: Teresa Brown
Teresa Brown, Secretary/Treasurer

Approved: Holly Rex
Holly Rex, ACRTA Board President