



Allen County Regional Transit Authority  
Board of Trustees Meeting  
September 13, 2022

The Allen County Regional Transit Authority Board of Trustees met on September 13, 2022 @ **12:00 p.m.** in the Allen County Regional Transit Conference Room, 200 East High Street, Suite 1-B, Lima, Ohio. Proper public notice was given in advance of the meeting. Ms. Rex, ACRTA Board President, conducted the meeting.

PRESENT: Holly Rex, President  
Joshua Parker, Vice President  
Joan Davis  
Scott Cockerell  
Doug Olsson  
Richard Schroeder  
Rob Moening

STAFF: Brian Wildermuth, Co-Executive Director  
Karen Garland, Co-Executive Director  
Teresa Brown, Secretary/Treasurer

CONTRACTORS: None

ABSENT: None

LACRPC: Shane Coleman, Executive Director

CITIZENS: Stefanie Motter, AAA3

**Minutes:**

**1. Roll Call**

Ms. Rex called the meeting to order at approximately 12:00 p.m. Ms. Brown took roll call. A quorum of the Board was present.

**2. Approval of Agenda**

Mr. Cockerell made a motion to approve the agenda. Ms. Davis seconded the motion. The motion carried unanimously.

**3. Approval of Previous Minutes**

Mr. Olsson made a motion to approve the August 9, 2022, Board meeting minutes. Mr. Schroeder seconded the motion. The motion carried unanimously.

**4. Citizens Comments**

None.

**5. Secretary/Treasurer's Report**

Ms. Brown presented July's financials, including a summary profit and loss YTD actual versus prior year, income statement YTD actual versus budget, detailed profit & loss, and balance sheet for July 2022. A

Cash Receipts Journal and a Cash Disbursements Journal were also included; as well as historical figures on the STAR Ohio rates. Revenue is up and expenses remain under budget, with a net gain for the YTD.

Ms. Davis made a motion to accept the Secretary/Treasurer's report. Mr. Moening seconded the motion. The motion carried unanimously.

## **6. Action Items and ED Report**

ODOT awarded us \$1.2 million in competitive GRF grant money. \$400,000 is for Preventative Maintenance and \$800,000 is for the Garage Expansion Project. It will all be 80/20 funding. We also received \$152,280 in ODOT UTP funds that are 100% Operations monies. We received an email from Mr. Ruzinsky congratulating us on being awarded the GRF money.

Ms. Garland has been appointed to the AAA3 Advisory Council and will have training for that on October 9<sup>th</sup>.

Our ridership had a big increase and we hit over 20,000 rides between all services for August.

Amber Martin, the City Workforce & Small Business Development Coordinator came to visit and had a tour a few weeks ago. The discussion centered on the Lima Loop. There will be an upcoming meeting in October between Ms. Martin, local restaurants, and the RTA to see how we can partner with everyone on this.

Fixed stops will start on two routes October 3<sup>rd</sup>. We have had calls from passengers about it and are explaining how it will work.

Microtransit is starting October 3<sup>rd</sup> as well, running from 7:15 pm – 11 pm. We are looking at getting tickets for that time period so the drivers do not have to handle as much cash.

We met with Mr. Beam last week about the parking lot and Tuttle has asked for an extension on the completion date. They want to move it from September 22<sup>nd</sup> to October 21<sup>st</sup>. They ran behind as they backed into one of the brick pillars with a piece of equipment and want to wait to do the fencing until the green space is done, so they don't hit the fence.

The garage project contract with Mr. Beam was sent out with the Board packet. The subcontracts were not sent out but are available for review. We also sent the latest rough draft of how the garage will look. Mr. Beam thinks the project will be ready to go out to bid in January.

Mr. Olsson made a motion to approve the Garage Expansion Project contract with Beam Designs. Mr. Cockerell seconded the motion. The motion carried unanimously.

## **7. Discussion Items**

The Board discussed Ms. Rex's upcoming retirement.

## **8. RPC Updates**

Mr. Coleman is leaving the Lima/Allen County Regional Planning Commission at the end of September to work for the City of Lima. There will be a transition period. The TIP for 2024 – 2027 is the next big task and Mr. Coleman wants to make sure RTA's needs are identified.

Ms. Motter said AAA3 is working on the updated 2023-2027 Coordination Plan that is due in November.

Mr. Schroeder said the Board wished to express their appreciation for all Mr. Coleman's help and services he has provided for us.

**9. Adjourn**

Mr. Parker made a motion to adjourn. Ms. Davis seconded the motion. The motion carried unanimously. The meeting was adjourned at approximately 12:21 p.m.

The next board meeting will be October 13th, 2022, at 12:00 p.m. in the ACRTA Conference Room.

Submitted: Teresa Brown  
Teresa Brown, Secretary/Treasurer

Approved: Holly Rex 10/11/22  
Holly Rex, ACRTA Board President