



Allen County Regional Transit Authority
Board of Trustees Meeting
August 9, 2022

The Allen County Regional Transit Authority Board of Trustees met on **August 9, 2022 @ 12:00 p.m.** in the Allen County Regional Transit Conference Room, 200 East High Street, Suite 1-B, Lima, Ohio. Proper public notice was given in advance of the meeting. Ms. Rex, ACRTA Board President, conducted the meeting.

PRESENT: Holly Rex, President
Joshua Parker, Vice President
Joan Davis
Scott Cockerell
Doug Olsson
Richard Schroeder
Rob Moening

STAFF: Brian Wildermuth, Co-Executive Director
Karen Garland, Co-Executive Director
Teresa Brown, Secretary/Treasurer

CONTRACTORS: None

ABSENT: None

LACRPC: Shane Coleman, Executive Director

CITIZENS: Stefanie Motter, AAA3

Minutes:

1. Roll Call

Ms. Rex called the meeting to order at approximately 12:00 p.m. Ms. Brown took roll call. A quorum of the Board was present.

2. Approval of Agenda

Mr. Moening made a motion to approve the agenda. Mr. Cockerell seconded the motion. The motion carried unanimously.

3. Approval of Previous Minutes

Mr. Schroeder made a motion to approve the July 12, 2022, Board meeting minutes. Ms. Davis seconded the motion. The motion carried unanimously.

4. Citizens Comments

None.

5. Secretary/Treasurer's Report

Ms. Brown presented June's financials, including a summary profit and loss YTD actual versus prior year, income statement YTD actual versus budget, detailed profit & loss, and balance sheet for June 2022. A

Cash Receipts Journal and a Cash Disbursements Journal were also included. Revenue is up and expenses remain under budget, with a net gain for the YTD.

Mr. Cockerell made a motion to accept the Secretary/Treasurer's report. Ms. Davis seconded the motion. The motion carried unanimously.

6. Action Items and ED Report

There is a Resolution from the bank to authorize Mr. Parker to sign off on the IntraFi Network bank transfers. Currently Ms. Rex is the only one authorized and she may not always be available.

Mr. Schroeder made a motion to approve the Bank resolution from Citizens National Bank authorizing Mr. Parker to approve the IntraFi Network transfers. Mr. Cockerell seconded the motion. The motion carried unanimously.

LACRPC had requested a Resolution from us approving the amendment to the 2021 - 2024 TIP that would add the \$200,000 in ODOT computer funding we were awarded.

Mr. Parker made a motion to approve Resolution 22-3 approving the TIP amendment. Mr. Moening seconded the motion. The motion carried unanimously.

Ridership was down 1,000 from last month but higher than last July. The Bluffton route increased and Delphos maintained its numbers. The Special Services rides were at 2,373 rides for July.

Route planning is in progress for the Lima Loop, but nothing is completed yet. We are looking at getting faster trolleys as the 18 mph ones may make it difficult to stay on time.

Fixed stops will begin on #5 South Main and #1 West North in September. We will give riders a month to get used to waiting at the stops before we move to them completely, while we start determining the best spots for fixed stops on the next two routes.

A flyer for the Micro Transit was included with the Board Packets for feedback. It is slated to start on October 3rd.

The parking lot project is moving forward and is still scheduled to be completed by September 22nd.

7. Discussion Items

None

8. RPC Updates

The TIP amendments were approved by LACRPC's Board and sent to ODOT. Marlene has retired and they are holding an Open House for her on August 11th at the Elks from 4-6.

9. Adjourn

Mr. Parker made a motion to adjourn. Mr. Olsson seconded the motion. The motion carried unanimously. The meeting was adjourned at approximately 12:27 p.m.

The next board meeting will be September 13th, 2022, at 12:00 p.m. in the ACRTA Conference Room.

Submitted: Teresa Brown
Teresa Brown, Secretary/Treasurer

Approved: Holly Rex
Holly Rex, ACRTA Board President