



Allen County Regional Transit Authority
Board of Trustees Meeting
July 12, 2022

The Allen County Regional Transit Authority Board of Trustees met on May 17, 2022 @ 12:00 p.m. in the Allen County Regional Transit Conference Room, 200 East High Street, Suite 1-B, Lima, Ohio. Proper public notice was given in advance of the meeting. Mr. Parker, ACRTA Board Vice President, conducted the meeting.

PRESENT: Rob Moening
Joshua Parker, Vice President
Joan Davis
Scott Cockerell
Doug Olsson
Richard Schroeder

STAFF: Brian Wildermuth, Co-Executive Director
Karen Garland, Co-Executive Director
Teresa Brown, Secretary/Treasurer

CONTRACTORS: None

LACRPC: Shane Coleman, Executive Director

ABSENT: Holly Rex

CITIZENS: Michelle Ramage, AAA3
Precious Grundy, The Lima News

Minutes:

1. Roll Call

Mr. Parker called the meeting to order at approximately 12:00 p.m. Ms. Brown took roll call. A quorum of the Board was present.

2. Approval of Agenda

Mr. Schroeder made a motion to approve the agenda. Ms. Davis seconded the motion. The motion carried unanimously.

3. Approval of Previous Minutes

Mr. Olsson made a motion to approve the June 14, 2022, Board meeting minutes. Mr. Cockerell seconded the motion. The motion carried unanimously.

4. Citizens Comments

None.

5. Secretary/Treasurer's Report

Ms. Brown presented May's financials, including a summary profit and loss YTD actual versus prior year, income statement YTD actual versus budget, detailed profit & loss, and balance sheet for May 2022. A

Cash Receipts Journal and a Cash Disbursements Journal were also included. Revenue is up and expenses remain under budget, with a net gain for the YTD.

Mr. Moening made a motion to accept the Secretary/Treasurer's report. Ms. Davis seconded the motion. The motion carried unanimously.

6. Action Items and ED Report

Ridership was up 1,700 from last month and 1,134 from last year at this time. The Bluffton route stayed up also and Delphos had a decent increase in ridership. The Special Services rides were at 2,183 rides for June.

We were given the okay by the City to use the trolleys we were planning to purchase for the Lima Loop on the streets. It was questionable as they only go up to 18 mph. With the fixed route stops we are waiting for the maps to come back from the printer and getting the signage in the correct spots. They are on track to start in September or October.

The trip app is still working well with trips being scheduled almost daily. The micro transit for evenings is still being mapped out to potentially start at the beginning of October.

Speaker Cupp and a couple staff members came for a visit on June 27th, we thought the visit went very well. The Board Members who attended echoed the sentiment. Betsy Billingsley from Downtown Lima Inc. also attended and answered a lot of Speaker Cupp's questions.

The parking lot project is moving forward after a brief snag. Tuttle discovered an underground storage tank full of heating oil on the property. It was quickly drained and removed after the EMA came to look at it. We have to wait to see when it was last used to find out if we are responsible for the cost of removal. It is scheduled to be completed by September 22nd.

Bus 1059 that was involved in the accident was totaled out. We received the check from OTRP and will use the money to go towards the purchase of trolleys. We were permitted to keep the bus and are parting it out to use on other buses.

7. Discussion Items

None

8. RPC Updates

The 2024 - 2027 TIP update process has begun. Letters were sent out to the members and should have been received by now, they are soliciting projects for addition. This will run through the end of September, go through public participation, then due to the LACRPC Board by next May.

The Air Quality Conformity report is due as part of the long-range transportation plan and the TIP. The document is available on LACRPC's website until next Friday then will be approved by their Board the following week. The Long Range Plan needs to be updated every five years, but the Conformity Report needs updated every four years.

9. Adjourn

Mr. Cockerell made a motion to adjourn. Mr. Olsson seconded the motion. The motion carried unanimously. The meeting was adjourned at approximately 12:20 p.m.

The next board meeting will be August 9th, 2022, at 12:00 p.m. in the ACRTA Conference Room.

Submitted: Teresa Brown
Teresa Brown, Secretary/Treasurer

Approved: Holly Rex
Holly Rex, ACRTA Board President