



Allen County Regional Transit Authority
Board of Trustees Meeting
May 17, 2022

The Allen County Regional Transit Authority Board of Trustees met on May 17, 2022 @ 12:00 p.m. in the Allen County Regional Transit Conference Room, 200 East High Street, Suite 1-B, Lima, Ohio. Proper public notice was given in advance of the meeting. Ms. Rex, ACRTA Board President, conducted the meeting.

PRESENT: Holly Rex, President
Joshua Parker, Vice President
Joan Davis
Scott Cockerell
Doug Olsson

STAFF: Brian Wildermuth, Co-Executive Director
Karen Garland, Co-Executive Director
Teresa Brown, Secretary/Treasurer

CONTRACTORS: None

LACRPC: Shane Coleman, Executive Director
Brandon Casler, Grant Administrator

ABSENT: Rob Moening
Richard Schroeder

CITIZENS: None

Minutes:

1. Roll Call

Ms. Rex called the meeting to order at approximately 12:00 p.m. Ms. Brown took roll call. A quorum of the Board was present.

2. Approval of Agenda

Ms. Davis made a motion to approve the agenda. Mr. Parker seconded the motion. The motion carried unanimously.

3. Approval of Previous Minutes

Ms. Davis made a motion to approve the April 12, 2022, Board meeting minutes. Mr. Olsson seconded the motion. The motion carried unanimously.

4. Citizens Comments

None.

5. Secretary/Treasurer's Report

Ms. Brown presented March's financials, including a summary profit and loss YTD actual versus prior year, income statement YTD actual versus budget, detailed profit & loss, and balance sheet for March

2022. A Cash Receipts Journal, a Cash Disbursements Journal and a First Quarter Service Report were also included. Revenue is up and expenses remain under budget, with a net gain for the YTD.

Mr. Cockerell made a motion to accept the Secretary/Treasurer's report. Ms. Davis seconded the motion. The motion carried unanimously.

6. Action Items and ED Report

The Parking Lot bid opening was held, and we only ended up with one bid, from Tuttle Construction. They were below the threshold Beam Designs had projected. We will notify the Barr Apartments as soon as we have a start date.

Mr. Olsson made a motion to accept the parking lot bid from Tuttle Constructions. Mr. Cockerell seconded the motion. The motion carried unanimously.

On Bus 1055 the engine is a total loss. With the limited resources we currently have at the garage it will need to be sent out to have a new engine installed. The bus still has \$89,000 before it is fully depreciated and FTA will expect us to have it repaired and keep using it. Total cost for the engine will be around \$45,000, so we need approval from the Board to proceed.

Mr. Parker made a motion to approve the engine repair for Bus 1055. Mr. Cockerell seconded the motion. The motion carried unanimously.

Ridership is slightly down but the Bluffton route almost doubled in ridership.

Many day cares and the Lima Locos have been scheduling trips for the summer.

The Assistant Maintenance Manager was offered his "dream job" and accepted; he will still do some work for us on the weekends. Another guy is going to come in during the evenings after his other job. Rush will be sending a mobile tech to keep vehicles up to date. We added a line on the pay scale for Mechanics that will allow us to bring them in at a higher rate based on experience. We may have to revisit the Mechanic pay scale sooner rather than later.

We are looking at different types of trolleys to start a "Lima Loop". We could get one or two more like the one we already have, or some that are glorified electric golf carts with open sides. Those are cheaper and we can get them within 2 - 3 months. The downside would be they are only suitable for nicer weather, their top speed is 18 mph, and they run 5 - 6 hours on a charge.

7. Discussion Items

None.

8. RPC Updates

Mr. Coleman introduced Brandon Casler, originally from Crime Victim Services. He will be taking over for Marlene as she plans to retire in August. The TIP update is getting under way and is due to ODOT by May of 2023. All of RTA's transportation projects need to be in it. The Long-Range Transportation plan is due to be updated also, due by September of 2023. RPC will be updating the Active Transportation Plan to align with ODOT's Walk Bike Ohio Plan. They will be starting a Transportation Safety Plan in order to be eligible for the new funding coming out. The Rural Transportation Planning Organization involving seven counties is still in the works.

9. Adjourn

Mr. Parker made a motion to adjourn. Mr. Cockerell seconded the motion. The motion carried unanimously. The meeting was adjourned at approximately 1:00 p.m.

The next board meeting will be June 14th, 2022, at 12:00 p.m. in the ACRTA Conference Room.

Submitted: Teresa Brown
Teresa Brown, Secretary/Treasurer

Approved: Holly Rex
Holly Rex, ACRTA Board President