



Allen County Regional Transit Authority
Board of Trustees Meeting
March 8, 2022

The Allen County Regional Transit Authority Board of Trustees met on **March 08, 2022 @ 12:00 p.m.** in the Allen County Regional Transit Conference Room, 200 East High Street, Suite 1-B, Lima, Ohio. Proper public notice was given in advance of the meeting. Ms. Rex, ACRTA Board President, conducted the meeting.

PRESENT: Holly Rex, President
Joshua Parker, Vice President
Joan Davis
Doug Olsson
Scott Cockerell
Rob Moening
Richard Schroeder

STAFF: Brian Wildermuth, Co-Executive Director
Karen Garland, Co-Executive Director
Teresa Brown, Secretary/Treasurer

CONTRACTORS: Robert Ruzinsky, CPA

ABSENT: None

LACRPC: Shane Coleman, Executive Director

CITIZENS: Stefanie Motter, AAA3

Minutes:

1. Roll Call

Ms. Rex called the meeting to order at approximately 12:00 p.m. Ms. Brown took roll call. A quorum of the Board was present.

2. Approval of Agenda

Mr. Moening made a motion to approve the agenda. Ms. Davis seconded the motion. The motion carried unanimously.

3. Approval of Previous Minutes

Mr. Olsson made a motion to approve the February 8, 2022, Board meeting minutes. Ms. Davis seconded the motion. The motion carried unanimously.

4. Citizens Comments

None

5. Secretary/Treasurer's Report

Ms. Brown presented January's financials, including a summary profit and loss YTD actual versus prior year, income statement YTD actual versus budget, detailed profit & loss, and balance sheet for January 2022. A Cash Receipts Journal and a Cash Disbursements Journal were also included. Revenue is up and expenses remain under budget, with a net gain for the YTD.

Mr. Schroeder made a motion to accept the Secretary/Treasurer's report. Mr. Olsson seconded the motion. The motion carried unanimously.

6. Action Items and ED Report

The Review Commission approved the plans for the Parking Lot either yesterday or early today. It will now proceed to being advertised in the paper for bids.

Mr. Wildermuth and Mrs. Garland went to Ohio Loves Transit Day in Columbus. They were able to meet with Mr. Cupp and his assistant and Mr. Cupp was very enthusiastic about Lima and Transit. They met with Mr. Huffman's staff and there are calls and emails into both of their assistants to set up follow-up visits here.

Copies of the Strategic Plan were handed out again. We are looking for any comments/suggestions from the Board so we can finalize the Plan.

Mr. Beam should have rough sketches of the garage expansion project for us to provide by next month's Board Meeting.

Fixed route ridership was down from last month but up from this time last year. Uplift was also down for the month but up for the year. It was a shorter month with some inclement weather. The Delphos Route is again up due to Lakeview Farms.

We have done some job fairs lately and have high turnover at the garage. We had one employee resign in February and one terminated with cause. The new Assistant Maintenance Manager started yesterday, and we are very pleased with him.

7. Discussion Items

Mr. Schroeder asked if the current world events will have an impact on ACRTA's ability to get fuel. Ms. Brown is going to check with the supplier.

8. RPC Updates

Mr. Coleman said the draft Unified Planning Work Program is still out for public comment. The Villages of Bluffton and Elida and the City of Lima have requested assistance drafting Long Range Plans. RPC is getting ready for all the various funding streams they will be handling over the next five years. They are working with ODOT to meet with the County Commissioners of the counties that surround Allen County as well as the County Engineers to discuss forming a Regional Transportation Planning Organization. Shauna Basinger has been there for over a month now and is acclimated to her job. She is ready to meet with ACRTA to see what needs done.

9. Adjourn

Mr. Cockerell made a motion to adjourn. Mr. Parker seconded the motion. The motion carried unanimously. The meeting was adjourned at approximately 12:20 p.m.

The next board meeting will be April 12th, 2022, at 12:00 p.m. in the ACRTA Conference Room.

Submitted: Teresa Brown
Teresa Brown, Secretary/Treasurer

Approved: Holly Rex
Holly Rex, ACRTA Board President

