



Allen County Regional Transit Authority
Board of Trustees Meeting
February 8, 2022

The Allen County Regional Transit Authority Board of Trustees met on **February 08, 2022 @ 12:00 p.m.** in the Allen County Regional Transit Conference Room, 200 East High Street, Suite 1-B, Lima, Ohio. Proper public notice was given in advance of the meeting. Ms. Rex, ACRTA Board President, conducted the meeting.

PRESENT: Holly Rex, President
Rob Moening
Joan Davis
Doug Olsson
Scott Cockerell
Joshua Parker

STAFF: Brian Wildermuth, Co-Executive Director
Karen Garland, Co-Executive Director
Teresa Brown, Secretary/Treasurer

CONTRACTORS: Robert Ruzinsky, CPA

ABSENT: Richard Schroeder

LACRPC: Shane Coleman, Executive Director

CITIZENS: None

Minutes:

1. Roll Call

Ms. Rex called the meeting to order at approximately 12:00 p.m. Ms. Brown took roll call. A quorum of the Board was present.

2. Approval of Agenda

Mr. Olsson made a motion to approve the agenda. Mr. Cockerell seconded the motion. The motion carried unanimously.

3. Approval of Previous Minutes

Ms. Davis made a motion to approve the January 11, 2022, Board meeting minutes. Mr. Moening seconded the motion. The motion carried unanimously.

4. Citizens Comments

None

5. Secretary/Treasurer's Report

Ms. Brown presented December's preliminary financials, including a summary profit and loss YTD actual versus prior year, income statement YTD actual versus budget, detailed profit & loss, and balance sheet for December 2021. A Cash Receipts Journal and a Cash Disbursements Journal were also included, along with the fourth quarter statistics. Revenue is up and expenses remain under budget, with a net gain for the YTD.

Mr. Cockerell made a motion to accept the Secretary/Treasurer's report. Mr. Parker seconded the motion. The motion carried unanimously.

6. Action Items and ED Report

Fixed route ridership was up from last month but down from this time last year. Uplift was up for the month and the year. AAA3 and other agencies are asking us to perform more trips for them. On the Parking Lot Project the Review Committee did not get to meet last month. We are waiting on them to meet and the final plans should be reviewed then. Mr. Beam will go out to bid then, and it should get started in June.

We had another hiring event at JFS on January 27th. We hired two people at the event, one is still with us as the other one received a better job offer. We still need 4-5 drivers, a mechanic, and a fueler/washer.

AAA3 has asked us if we can help with doing Drive Training and Defensive Driving for some of the companies they broker with. We said we could potentially help them if it was along with the training of our drivers. Sharetta is still trying to get the city to allow some employees to have Class B instead of Class A CDLs so we would be able to train their employees with ours.

Resolution 22-1 adding Mrs. Garland as a signatory on the Operating Bank Account had been sent out with the Board Packets. Mr. Moening made a motion to approve Resolution 22-1. Ms. Davis seconded the motion. The motion carried unanimously.

7. Discussion Items

None.

8. RPC Updates

Mr. Coleman said the draft Unified Planning Work Program is out for public comment. It will be on RPC's website, here at RTA, at their offices, etc. for two weeks. Shauna Basinger started the previous Thursday. They are going to give her a month or two to get acclimated then will have her start working on items for ACRTA also.

9. Adjourn

Mr. Moening made a motion to adjourn. Mr. Olsson seconded the motion. The motion carried unanimously. The meeting was adjourned at approximately 12:17 p.m.

The next board meeting will be April 12th, 2022, at 12:00 p.m. in the ACRTA Conference Room.

Submitted: Teresa Brown
Teresa Brown, Secretary/Treasurer

Approved: Holly Rex
Holly Rex, ACRTA Board President