



Allen County Regional Transit Authority
Board of Trustees Meeting
October 5, 2021

The Allen County Regional Transit Authority Board of Trustees met on **October 5, 2021 @ 12:00 p.m.** in the Allen County Regional Transit Conference Room, 200 East High Street, Suite 1-B, Lima, Ohio. Proper public notice was given in advance of the meeting. Ms. Rex, ACRTA Board President, conducted the meeting.

PRESENT: Holly Rex, President
Joshua Parker, Vice President
Scott Cockerell
Richard Schroeder
Rob Moening

STAFF: Brian Wildermuth, Co-Executive Director
Karen Garland, Co-Executive Director
Teresa Brown, Secretary/Treasurer

CONTRACTORS: None

ABSENT: Joan Davis
Doug Olsson

LACRPC: Marlene Shumaker, Grants Administrator

CITIZENS: Stefanie Motter, AAA3

Minutes:

1. Roll Call

Ms. Rex called the meeting to order at approximately 12:05 p.m. Ms. Brown took roll call. Ms. Davis and Mr. Olsson were not present. A quorum of the Board was present.

2. Approval of Agenda

Mr. Cockerell made a motion to approve the agenda. Mr. Moening seconded the motion. The motion carried unanimously.

3. Approval of Previous Minutes

Mr. Schroeder made a motion to approve the September 14, 2021, Board meeting minutes. Mr. Parker seconded the motion. The motion carried unanimously.

4. Citizens Comments

None.

5. Secretary/Treasurer's Report

Ms. Brown presented August's financials, including a summary profit and loss YTD actual versus prior year, income statement YTD actual versus budget, detailed profit & loss, and balance sheet for August

2021. A Cash Receipts Journal and a Cash Disbursements Journal were also included. Revenue is up and expenses remain under budget, with a net gain for the YTD.

The bank reconciliations were sent out to Mr. Schroeder and Mr. Parker for review.

We are still hopeful of the 2020 Financial Audit being wrapped up soon.

There was a little over \$5000 left over in the grant from the purchase of the vans, so we will amend the grant when TrAMS (Transit Award Management System) is reopened to move that to the big bus line item.

Mr. Moening made a motion to accept the Secretary/Treasurer's report. Mr. Parker seconded the motion. The motion carried unanimously.

6. Action Items and ED Report

Mr. Wildermuth talked about the reduction in service hours. We did a press release and had the information on our website and Facebook page. The newspaper neglected to put it that it was a temporary change, the nightly news did a nice job with the story.

Mr. Wildermuth introduced Beca Shidler and Stefanie Motter from AAA3. Beca has moved up to be the Vice President of Aging in Place and Stefanie is the new Mobility Manager. Beca talked about the new 211 program in Allen County.

We will have the closing date for the N. Central Ave. property any day now

Mr. Wildermuth and Mrs. Garland had a meeting with FTA for the Triennial Review, and it should also be closed soon.

Fixed Route Ridership is up this month, Delphos and Bluffton are staying steady. We do not anticipate seeing a reduction in passengers from the hour reduction.

We had a hiring event at JFS. One person is hired ready to go and another one is getting paperwork together. We have another event scheduled at JFS on October 20th and November 17th and are going to be set up out at Makerfest on October 16th.

Mr. Wildermuth and Mrs. Garland provided the Board with their October calendar in case anyone has an interest in coming to the meetings with Stakeholders. There are meetings set up with both Mayoral candidates, and Rebecca from Safy, They also passed out our new talking point brochures they will be handing out at all the meetings. They are waiting to hear back from the County Commissioners on a date to meet with them.

The Senior/Disabled reduced fare monthly passes that were approved at the last Board Meeting will be started at the first of the year. The supplier is having issues with getting materials and the Genfare boxes will need programmed.

7. Discussion Items

Mr. Parker made a motion to move all future meetings to the second Tuesday of the month. Mr. Schroeder seconded the motion. The motion carried unanimously.

8. RPC Updates

Mrs. Shumaker reported the Completion Report was sent in, submitted and presumed approved since they had heard nothing back about it. It is on RPC's website.

9. Executive Session

Mr. Parker made a motion to move to Executive Session for the purpose of discussing compensation for public employees. Mr. Schroeder seconded the motion.

Roll Call: Dick – yes, Josh – yes, Holly – yes, Scott – yes, Rob – yes.

Ms. Brown, Mrs. Garland, Mr. Wildermuth, Mrs. Shumaker and Ms. Motter left the meeting at approximately 12:23 p.m.

Ms. Brown, Mrs. Garland and Mr. Wildermuth returned to the meeting.

Mr. Schroeder made a motion to return from Executive Session. Mr. Moening seconded the motion.

Roll Call: Dick – yes, Josh – yes, Holly – yes, Scott – yes, Rob – yes.

Meeting resumed at 1:07 p.m.

No action was taken at this time.

10. Adjourn

Mr. Parker made a motion to adjourn. Mr. Cockerell seconded the motion. The motion carried unanimously. The meeting was adjourned at approximately 1:09 p.m.

The next board meeting will be November 10th, 2021, at 12:00 p.m. in the ACRTA Conference Room.

Submitted: Teresa Brown
Teresa Brown, Secretary/Treasurer

Approved: Holly Rex
Holly Rex, ACRTA Board President

