



Allen County Regional Transit Authority
Board of Trustees Meeting
August 10, 2021

The Allen County Regional Transit Authority Board of Trustees met on **Tuesday, August 10, 2021 @ 12:00 p.m.** in the Allen County Regional Transit Conference Room, 200 East High Street, Suite 1-B, Lima, Ohio. Proper public notice was given in advance of the meeting. Ms. Rex, ACRTA Board President, conducted the meeting.

PRESENT: Holly Rex, President
Joshua Parker, Vice President
Doug Olsson
Joan Davis

STAFF: Brian Wildermuth, Co-Executive Director
Karen Garland, Co-Executive Director
Teresa Brown, Secretary/Treasurer

Scott Cockerell
Richard Schroeder
Rob Moening

CONTRACTORS: Robert Ruzinsky, CPA

ABSENT: None

LACRPC: Marlene Shumaker, Grants Administrator

CITIZENS: Trevor Hubert – The Lima News

Minutes:

1. Roll Call

Ms. Rex called the meeting to order at approximately 12:00 p.m. Ms. Brown took roll call. A quorum of the Board was present.

2. Approval of Agenda

Mr. Schroeder made a motion to approve the agenda. Mr. Parker seconded the motion. The motion carried unanimously.

3. Approval of Previous Minutes

Ms. Davis made a motion to approve the July 13, 2021, Board meeting minutes. Mr. Parker seconded the motion. The motion carried unanimously.

4. Citizens Comments

None.

5. Secretary/Treasurer's Report

Ms. Brown presented June's financials, including a summary profit and loss YTD actual versus prior year, income statement YTD actual versus budget, detailed profit & loss, and balance sheet for June 2021; and second quarter financial and service information. A Cash Receipts Journal and a Cash Disbursements Journal were also included. Both revenues and expenses were under budget, with a net gain for the YTD.

We used up all the ODOT Capital Maintenance grant and the Operating Grant and have billed them for the first two quarters of the RCI Grant.

The Auditors had some follow-up questions in July, and we have not heard from them since.

Mr. Cockerell made a motion to accept the Secretary/Treasurer's report. Mr. Olsson seconded the motion. The motion carried unanimously.

Resolution 21-4, Authorizing an account be opened in STAR Ohio to deposit Sales Tax funds for a Reserve account in was presented to the Board. Mr. Schroeder made a motion to approve the Resolution. Mr. Moening seconded the motion. The motion carried unanimously.

6. Action Items and ED Report

Mrs. Garland did an interview with the Lima News. We had been approached by the Director of Downtown Lima, Inc. as there are multiple events going on in the downtown area this weekend and they wanted to be sure residents had a way to get here. We will be providing free fixed route rides on Saturday, August 14th to assist with that.

We met on August 4th for Strategic Planning. We have identified the three goals and they were compiled from discussions and surveys. There are milestones for each goal, some of which are completed. The goal is to be done by December 31st, although a couple items extend into February 2022.

Mr. Wildermuth covered the ridership numbers, which are still slightly down from last month but up from last year. The Bluffton/Delphos routes are picking up. Community transportation such as day cares were way up in July. We have contracts with Lima City Schools, Elida, and the Center for Autism. We are getting more riders for Marimor Industries.

We had our five new vans delivered yesterday. The two new Gillig buses should be here in September. Mr. Wildermuth and one of the Transportation Managers will be going out to do the inspections.

7. Discussion Items

FTA still has a mask mandate until September 13th and we anticipate it will get extended.

8. RPC Updates

Mrs. Shumaker said last month she had brought the Comprehensive Economic Development Strategy and did not receive any comments. It will be finalized and taken to their Board., then to EDA and will be accepted if it has met their criteria.

9. Executive Session

Mr. Parker made a motion to move to Executive Session for the purpose of discussing the purchase of property for public use. Ms. Davis seconded the motion.

Roll Call: Dick – yes, Doug – yes, Josh – yes, Holly – yes, Joan – yes, Scott – yes, Rob – yes.

Ms. Brown, Mrs. Shumaker and Mr. Hubert left the meeting at approximately 12:21 p.m.

Ms. Brown and Mr. Hubert returned to the meeting.

Mr. Schroeder made a motion to return from Executive Session. Mr. Parker seconded the motion.

Roll Call: Doug – yes, Josh – yes, Holly – yes, Joan – yes, Scott – yes, Rob – yes.

Meeting resumed at 12:40 p.m.

No action was taken at this time.

10. Adjourn

Mr. Parker made a motion to adjourn. Mr. Cockerell seconded the motion. The motion carried unanimously. The meeting was adjourned at approximately 12:41 p.m.

The next board meeting will be September 14th, 2021, at 12:00 p.m. in the ACRTA Conference Room.

Submitted: Teresa Brown
Teresa Brown, Secretary/Treasurer

Approved: Holly Rex
Holly Rex, ACRTA Board President