

**Minutes of the Regular Meeting  
Of the Allen County Regional Transit Authority Board of Trustees  
Held at the RTA Administration Building  
200 East High St., Lima, Ohio  
January 5, 2021 @ 12:00 PM**

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**Present were Holly Rex, Board President; Joan Davis, Rob Moening, and Scott Cockerell, Board Members; Karen Garland, Admin. & Capital Director; Brian Wildermuth, Operations Director; Marlene Shumaker, LACRPC; WLIO Tv; and Teresa Brown, Board Secretary/Treasurer. Attending via GoTo Meeting were Joshua Parker, Vice-President; Richard Schroeder and Doug Olsson, Board Members.**

**First Item of Business – Roll Call: Roll Call was taken and noted for the minutes. All members were present.**

**Second Item of Business – Oath of Office – Doug Olsson: Mr. Olsson was sworn in for his term.**

**Third Item of Business – Approval of Previous Minutes: Ms. Davis made a motion to approve the previous regular meeting minutes and Mr. Olsson seconded the motion. All members voted in favor thereof. Mr. Schroeder made a motion to approve the annual meeting minutes. Ms. Davis seconded the motion and all members voted in favor thereof.**

**Fifth Item of Business – Operations Report: Bathroom construction should be completed within the next week and a half. All of the renovations should be done by the next Board Meeting. Karen met with the Probation Officers at the Lima Municipal Court the previous day. They wanted an overview of the system, where we go, our hours, etc. They have written a grant and will be buying monthly passes from us for some of their clients.**

**On ridership, the job access number is highlighted since Nelsons has moved their employees to self-pay. The numbers are down as not as many are riding now that it is not free. The fixed route numbers are down slightly from this time last year, which is still to be expected due to the pandemic.**

**The new cameras are almost done being installed on the vehicles. We need our IT people to come do some of the connections and we will have the “Live Look In” anywhere the buses are on route.**

**Mr. Olsson made a motion to approve the Operations Report and Mr. Cockerell seconded it. All members voted in favor thereof.**

**Sixth Item of Business – Expansion of Services: Brian had been talking to Mr. Blackburn, the Village Administrator from Bluffton and was waiting to hear back from someone in Delphos. He reached out to them to see where they could use transportation in those areas. Next week he is meeting with Mr. Blackburn again and he will set him up with the Assistant Administrator and will try to get the Mayor there to see what they think would benefit the area. They seem very excited about this and hope we are able to pull something together. Mr. Blackburn has a couple ideas from people in his group that he will share with Brian next week. Brian talked to SumiRiko and they**

Board attend from now on if they are available. Brian thanked them for coming to the Meetings. Ms. Rex said she wanted to convey to the staff that the Board is human and talked to the employees about the Strategic Planning process and the Policies and Procedures we were working on establishing. The Board is available to the staff if there is a need. The employees were very excited hearing about the Birthday holiday and the bonus. Mr. Parker added the attitude of the employees was gratifying, their eyes lit up when hearing about the bonus. It let the employees put a face to the Board. Ms. Rex told them the Board has learned from the past, is working on the present, and is looking forward to the future.

Tenth Item of Business – Adjourn: Mr. Cockerel made a motion to adjourn and Mr. Moening seconded the motion. All members voted in favor thereof.

The next monthly Board Meeting is scheduled for February 2nd, 2021.

 2/2/21  
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Holly Rex, Board President

  
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Teresa Brown, Board Secretary/Treasurer