

Minutes of the Regular Meeting
Of the Allen County Regional Transit Authority Board of Trustees
Held at the RTA Administration Building
200 East High St., Lima, Ohio
October 6, 2020 @ 12:00 PM

Present were Holly Rex, Board President; Joshua Parker, Vice-President; Joan Davis, Scott Cockerell, Rob Moening, Richard Schroeder, and Doug Olsson, Board Members; Karen Garland, Admin. & Capital Director; Brian Wildermuth, Operations Director; Lori McGuire, Transportation Manager; Robert Ruzinsky, Contracted CPA; Carla Lakatos, guest; Shane Coleman, LACRPC; and Teresa Brown, Board Secretary/Treasurer.

First Item of Business – Roll Call: Roll Call was taken and noted for the minutes. All members were present.

Second Item of Business – Approval of Previous Minutes: Mr. Olsson made a motion to approve the previous minutes. Mr. Cockerell seconded the motion and all members voted in favor thereof.

Third Item of Business – Finance Report/2019 Audit update: Our financial picture is still strong. We have a year-to-date net gain of \$650,000, which is a big turnaround from this time last year. It is because of the sales tax and the CARES grant coming at the same time. The services were extended last week so we anticipate expenses to go up. Health insurance started last month also.

We still have 3.7 million dollars in the CARES Act funding and that will get us through next year with no problem. We have some different grants that we are working on the Capital Projects with. There is talk about another stimulus package that could include more money for transit. We can look at what kind of services we can increase to help the community.

On the balance sheet, our current assets are 2.3 million and we have \$300,000 in liabilities so we will finally have a great year. We have not heard anything from the Auditors lately, but they appear to be winding things down. There is technically a September 30th due date on audits, but it has been extended to December 31st.

Mr. Schroder made a motion to approve the Finance Report. Ms. Davis seconded the motion and all members voted in favor thereof.

Fourth Item of Business – Operations Report: We have spent \$166,365 on renovations out of the \$500,000 from two \$250,000 grants we were awarded for that purpose. We are still getting quotes for the new countertops next door and need two more quotes for the bathroom remodel project. We issued the Purchase Order for the two new buses and have them on order, and the build date should be 12 – 18 months from now.

The ridership has stayed about the same, with the fixed route going down slightly and the uplift going up some. We did start the evening service on the 28th, so we anticipate the fixed route to rise.

We are transporting the students from Elida to the ESC and just started carrying a Lima City School child today. They will probably end up sending more as the school year progresses. We were awarded part of the transportation from JFS. We have a meeting with Nelsons tomorrow to renew their transportation contract.

Ms. Davis made a motion to approve the Operations Report. Mr. Moening seconded the motion and all members voted in favor thereof.

Fifth Item of Business – Discussion/Motion: Fuel RFP: More research needs to be done on this subject so it will not need to be discussed today.

Sixth Item of Business – Motion: OTRP Resolution: Shelia is still listed as the Board Member at OTRP, with Karen as the alternate. We need to update the Resolution with current staff. At Barbara Rhodes's suggestion, we have used Job Titles instead of the person's name in the Resolution, listing the Administration & Capital Director as the primary and the Operations Director as the alternate. We can always change the designees when a new Executive Director is hired.

Mr. Schroeder made a motion to approve the OTRP Resolution and Ms. Davis seconded the motion. All members voted in favor thereof.

Seventh Item of Business – RPC Updates: Mr. Coleman had no updates at this time.

Eighth Item of Business – Executive Session: Mr. Schroeder made a motion to move to Executive Session to discuss the purchase of property and the employment of a public employee. Mr. Olsson seconded the motion.

Roll Call: Doug – yes, Dick – yes, Josh – yes, Holly – yes, Joan – yes, Scott – yes, Rob – yes.

Return to Regular Session

Roll Call: Doug – yes, Dick – yes, Josh – yes, Holly – yes, Joan – yes, Scott – yes, Rob – yes.

There is no action being taken at this time on the real estate purchase. The staff was directed to find out more information on the upcoming Sheriff's auction of property that abuts the RTA property. We need to find out if there are any arrears owed on the property. If one of our community partners, Rob Nelson, is interested in the property we will not bid on it.

New Business – Mr. Parker made a motion for a Resolution on the Finding for Recovery for the 2018 Audit be approved. Ms. Davis seconded the motion and all members voted in favor thereof.

New Business – There was a proposal for Carla Lakatos to work with the Board for the next 90 days to examine some of the policies and the by-laws and come up with some strategic planning framework. Mr. Parker made a motion to approve a 90-day contract with Carla and Ms. Davis seconded. All members voted in favor thereof.

Ninth Item of Business – Adjourn: Mr. Moening made a motion to adjourn. Mr. Parker seconded the motion and all members voted in favor thereof.

The next monthly Board Meeting is scheduled for November 10th, 2020.

A handwritten signature in blue ink, appearing to read "Holly Rex", written over a horizontal line.

Holly Rex, Board President

A handwritten signature in blue ink, appearing to read "Teresa Brown", written over a horizontal line.

Teresa Brown, Board Secretary/Treasurer

